## **AND**



Please take the time to thoroughly and carefully read through our Terms and Conditions and ensure you understand them before you commence a custom project with us. By requesting designs and/or services from Expand a Sign International, you agree to our Terms and Conditions and you are aware that you are entering into a binding contract – payment is required.

These terms must be agreed to, prior to the start of a project.

The below conditions have been set out under South African Law and apply to all individuals, businesses or companies (the Customer) engaging the services of Expand a Sign International, its contractors, subcontractors and employees (the Company) unless otherwise agreed to in writing by both parties.

These Terms and Conditions cover all orders/contracts entered into by the Customer with the Company for services relating to design, printing, brand identity, illustrations, images and artwork.

#### Acceptance of Quotation and Terms and Conditions:

The placement of an order for design and/or any other services offered by Expand a Sign International by a Customer's signature on the estimate or quotation form, and/or payment of services rendered, constitutes acceptance of the estimate or quotation and agreement, and therefore comply fully with all these terms and conditions and forms a contract between the Customer and Expand a Sign International. The Customer agrees to the supply of the services in accordance with these terms and conditions, and acknowledges that these have been read and understood and are legally binding.

# ALL WORK IS CARRIED OUT BY EXPAND A SIGN INTERNATIONAL ON THE UNDERSTANDING THAT THE CUSTOMER HAS AGREED TO THE FOLLOWING TERMS AND CONDITIONS:







If you require an artwork template for your order, please send an email to: salessupport@expandasign.net

Templates are provided in Illustrator or PDF file.



### **COLOUR:**

- We recommend using the Pantone Colour Process Guide if corporate colours are to be maintained.
- Should you not have pantones and the Customer is not fussy about colour, we will print CMYK values as it appears in the artwork file provided and the Customer understands that there may be colour variations, and that the printed banners cannot be rejected on the basis of wrong colour.
- Percentages of Pantone is a very individual concept. We will print this colour as a CMYK value.
- · Please note we cannot print metallic or fluorescent colours.
- Strike off requests larger than A4 will be at a cost.





### **PAYMENTS:**

All our orders are custom made products therefore our payment terms are as follows:

- Order may not commence without receipt of customer's order confirmation, deposit and artwork approval.
- Once the customer has approved the order, they will be liable for all costs.
- C.O.D orders: 50% on order and the balance prior to delivery.
- Overdue accounts will be charged interest at Standard Bank's overdraft rate.
- Delivery / Collection may not be carried out without the full payment reflecting in our account.
- Failure to make payment will result in your account being handed over to our collecting attorneys and you will be responsible for all legal costs.



